

Uptown Moving & Storage

Uptown Transfer, Inc.

Payments and Billing

- All Payments are due upon completion of services.
(Cash, Check or Credit Card on File).
- All payments are to be made in full at time of collection
- Any Invoicing/billing must be set up at time of booking.
- Any invoices must be paid within 10 days of dated invoice to avoid extra charges.
- A cancellation fee of \$85 will be charged on any service cancelled within 48 hours (\$125 if cancelled after dispatch of service).

1). A late payment fee of \$25 will be added to any late payment.

*(This fee will be added continuously every 15 days after the first 10 days).

*(Any discounts offered will be terminated and regular rates will apply to all late payments exceeding 10 days).

2). All credit card payments will incur a \$3.75 service charge.

3). Any credit card payments that do not go through within 3 days will incur a \$35.00 late payment fee.

(I.E. insufficient funds, card revoked, card not honored).

4). Any checks that are returned to our office will incur a \$45 Service charge plus any bank fees.

5). Any check that receives a stop payment notification will incur a \$75 service charge plus any bank fees.

If you feel you were overcharged or are expecting a refund/discount on the services provided:

- The office will handle these issues. (Crews are only allowed a minimum refund, not to exceed \$50 unless authorized by an office manager).
- Allow up to a three weeks for any refunds or credits
- All claim checks/credits could take up to 7 weeks to process & receive.

Any payments that exceed 20 days past due or more and arrangements have not been made or authorized by office manager may be turned over to collections for full amount plus fees and incur a 25% service fee.